






# Bay Area Association of Disabled Sailors




03/08/2020

<b>Attending</b>	
Kathi Pugh, Commodore	Nettie Wijsman
Chris Naughton, Vice Commodore	Ed Gallagher
Charles Wienbar	Mary Kay Sisson
Daniel Margulies	Josh Maddox
Ralph Vomaska	Carwile LeRoy
<b>Absent</b>	
Cat Reining, SBYC representative	
<b>Guests</b>	

Item	Discussion
Minutes (Charles)	<ul style="list-style-type: none"> <li>Minutes</li> <li>Chris: Review action items</li> </ul>  <p>Meeting%20Minutes %202020.02.16.docx</p>
Treasurer's Report	 <p>ProfitandLossDetail2 0Feb.docx</p>  <p><b>BAADS profit and loss 2019.pdf</b></p> <ul style="list-style-type: none"> <li><b>ACTION:</b> Directors send budget details to Treasurer; due to Ralph by 3/22</li> </ul>
Financial Guidelines	<ul style="list-style-type: none"> <li>Financial Guidelines have been updated for reimbursements and approvable expenses</li> <li>Program Coordinators have budget authority for budgets approved by the board.</li> <li><b>ACTION:</b> Carwile, MK, Jim Thweat to present racing budget at next board meeting.</li> </ul>
Commodores Report (Kathi)	<ul style="list-style-type: none"> <li>Member badges have been made &amp; will be distributed</li> <li>Communications: Need help with thank you letters for donations – I have templates to use</li> <li>Pirate Log: takes many hours to draft and format. Authors &amp; photos welcomed!</li> </ul>



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	<ul style="list-style-type: none"> <li>• Time sensitive items should also be sent via email and posted on the website or Facebook page</li> <li>• Port lease: Chris conducted walk-through with Port.             <ul style="list-style-type: none"> <li>○ Need a fuel container and others</li> <li>○ Port Authority will send a lease document</li> <li>○ Have RFP for development of Pier 38 &amp; 40</li> </ul> </li> <li>• Thank you to Chris, Gary &amp; John for cleaning up the cage!</li> </ul> <div style="text-align: center;">    </div> <p style="text-align: center;">       BAADS%20Sport%20Protection%20Handbr        BAADS%20UA%20-%20Member%20Con:        BAADS%5eJ%20Inc. %20-%20Bylaws.doc     </p>
Vice Commodore (Chris)	<ul style="list-style-type: none"> <li>• SBYC holding a racing class on March 14 at 4:00pm</li> <li>• June 20, harbor is having a tenant appreciation day</li> <li>• Mar 28, race committee training</li> <li>• June 5-7 SBYC class on adaptive sailing instruction</li> <li>• Youth and adult small boat classes</li> </ul>
Keelboats (Ed)	<ul style="list-style-type: none"> <li>• The winds were a little heavy for February, so not much sailing. Gary's report will give details of conditions of boats. The Fog and Tashi are ready for sailing today.</li> <li>• After another near collision in the harbor, we decided to tighten up protocol. Jim S found rules that lesson the possibility of collisions. This 3 S system seems to offer help. There are three parts. One the crew,2 the equipment, three the weather. If two of the conditions are not met the boat is not to be moved. This applies to keel as well as assist boats. For example if you have two crew and a questionable engine and high winds. Then it is a no go. Any combination of the two out of three prevents boat from being moved.</li> <li>• The Artificial Intelligence Blind Guiding project is slowly moving along. We just received BAADS insurance to cover the AI participants around the marina. We are awaiting permits from Port Authority. The Raven is back at South Beach. Thanks for those who helped sand and paint.</li> </ul>
Boat donation	<p><b>TGV in Alameda</b> The French built sailboat 1971 CNSO Karate 32 "TGV" is currently at our donations for sale dock in Alameda. It is awaiting cleanup and is expected to be listed by end of February.</p> <p><b>Moondoggie to arrive Feb 14</b> We expect another donation from a partnership formed by the same donor, the Islander 36 "Moondoggie" to be ready for delivery from Brisbane to Alameda on Thursday February 24. I am waiting for registration renewal and a new sticker for that boat before accepting it.</p> <p><b>Flying Fog paperwork saga continues</b></p>



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	<p>Unfortunately, despite my registering this boat with the DMV and several phone calls and emails with the coast guard (who are still in charge of the title), they recognize that we own only 50% of that boat. After identifying the necessary steps to clear this up, I'm proceeding and will keep you posted.</p>
Boat show (Nettie)	<ul style="list-style-type: none"> <li>• Richmond Boat show on Apr 16-19</li> </ul>
Small Boats (Chris)	<ul style="list-style-type: none"> <li>• Herbie is in progress; scheduled for Aug 8-9</li> </ul>
Racing (Jim)	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
Opening Day (MK)	<p>Sunday, April 26: theme this year is "Bounties on the Bay" SBYC &amp; BAADS will sponsor an Adaptive Instructor training with US Sailing June 5-7</p>
Incorporation & Merger	<ul style="list-style-type: none"> <li>• Attached document to be sent out to all members requesting confirmation of approval.</li> <li>• Fenwick will then send members a "docusign" form to gather everyone signatures</li> <li>• New bylaws will be enacted for the new entity. See attached</li> <li>• Existing Assets will be merged with new corporation</li> <li>• Unincorporation Association will then be dissolved</li> </ul>
DSUSA (MK)	<p>I've attached the Pages file for your reference. I've got this as a Google doc as well for sharing with the board. I think this is our best option for compliance with DSUSA.</p> <p>Beyond this handbook (in order to comply/support its contents), we will also need a volunteer application, background check procedure, ethics committee, and link to the post of the reporting form at the end of the Handbook. I'm setting up the application and background check stuff now.</p> <p>The good news is this should satisfy our need for a policy that does actually apply to us.</p> <p>As a chapter of Disabled Sports USA, we are required to have a sport protection policy available to the public. The requirements of the policy are quite rigorous and intended mostly to protect minors and those under legal guardianship. Despite the fact that we nearly exclusively serve legally competent adults, we are still required to have this policy in place. We will need to approve it at the Board meeting Sunday. I would call your attention to the following:</p> <p>Sections 1 and 2 covering education and training and screening and background checks</p> <p>Here's my suggestion for handling this: By March 31, 2020 current board members need to:</p> <ul style="list-style-type: none"> <li>-complete the online training and pass the training quiz</li> <li>-sign the sport protection handbook</li> <li>-submit a current criminal background check</li> </ul>



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	<p>-complete the new application</p> <p>Going forward, new people interested in serving on the board will need to:</p> <ul style="list-style-type: none"> <li>-complete an application</li> <li>-sign the sport protection handbook</li> <li>-be interviewed by the current director in charge of membership</li> <li>-once elected submit a current criminal background check</li> </ul>
AOB	•

## Action Items

Date	Who	Item	Status	Due date
1/13/19	<del>Stan</del> Charles	Get boat licenses current	No deadline; no update; Chris to f/u with <del>Stan</del> Charles Update: 11-10-19 Move to Charles. Charles to work with Chris 1/12/20 no update 3/7/20 no update	Next board meeting
2/10/19	Chris	Contact diver for cleaning whaler bottom	In process 11-10-19 Update: Chris to contact Drew to see if he can recommend another diver. Gary, Ed to find other options 1/12/20 no update <b>closed</b>	Next board meeting
6/12/19	Kathi	Reach out to yacht clubs and sea scouts for volunteers.	New; due next board mtg 11-10-19 Update: sea scouts are done. Kathi to work on yacht clubs. She and Josh are making a poster to post in clubs and West Marine. No update 1/12/20 no update <b>closed</b>	Next board meeting



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8/25/19	Kathi	Add Kathi to accounts	New 11-10-19 Update: Postpone until new treasurer is in position. Will update when new treasurer on board 1/12/20 no update 3/7/20 deferred to after merger	
11/10/19	Kathi	Schedule a meeting to discuss the process for welfare exemptions for both SF and Alameda.	New No update 1/12/20 Chris to submit forms 3/7/20 <b>closed</b>	
11/10/19	Mary Kay	Test and implement the Stripe and GoLively processes. Document processes. Add logins and passwords to the password document.	New; Demo at the Jan 2020 meeting 1/12/20 no update	
11/10/19	Cristina	Schedule a website cleanup party	New No Update 1/12/20 no update <b>done</b>	
2/16/20	Mary Kay	Talk to PICYA on fee waiver	3/7/20 <b>closed</b>	
3/08/20	Directors	Send budget details to treasurer	<b>New</b> ; due 3/22/20	
3/08/20	Carwile, MK, Thweat	Carwile, MK, Jim Thweat to present racing budget at next board meeting.		
3/08/20	Daniel	Look into policies on recognizing donors		
3/08/20	Chris	Draft a minors policy; ask SBYC about their youth policies		
3/08/20	Kathi	Discuss DSUSA policies with Christina		

Next Meeting – April 05, 2020